

How to Sign Up For Automatic Payments

Signing up for automatic payments makes paying your bill easier than ever. Don't worry about late or missing payments.

- 1. Login to your Smart Hub account. If you do not have a Smart Hub account, here is how.
 - a. Go to the Price Electric website, <u>www.PriceElectric.coop</u>
 - b. Once on the home page, click the Billing tab, then Smart Hub
 - c. Once on the Smart Hub page, click Register
 - d. You will need to provide your last name/business name, account number, and email address to set up a username and password.
- 2. Once you are logged in, expand "Bill & Pay" on the navigation bar.
- 3. Under "Bill & Pay", click Auto Pay Program.
- 4. Read and accept the terms and conditions.
- 5. Click enroll, which will prompt you to add a new card or bank account.
- 6. You're all set to have your payments automatically withdrawn on the 20th, or next business day, each month.

Sign up with your checking/savings account for less maintenance, like having to change an expiration date!